

AVS Applied Surface Science Division (ASSD)
Agenda for the Annual Business Meeting of the Applied Surface Science Division
Fisk, Renaissance Nashville, 611 Commerce Street, Nashville, TN
Tuesday, November 1, 2011, 7:30 pm

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| 1. Call to Order | Vin Smentkowski |
| 2. Approval of Minutes of the Oct. 19, 2010 Meeting in Albuquerque | Rick Haasch |
| 3. Introduction of Newly Elected 2012 Officers and EC Members at Large | Vin Smentkowski |
| 4. Thanks for the Service of the 2011 Officers and EC Members at Large | Vin Smentkowski |
| 5. Announcement: Student Awards Program at the 2011 AVS Symposium | Julio Soares |
| 6. Summary of Executive Committee Actions and Future Plans | Vin Smentkowski |
| 7. Announcement of Committee Appointments for 2012 | Amy Walker |
| 8. Other Business, Questions, Comments | Vin Smentkowski, Anyone |
| 9. Adjournment | Vin Smentkowski |
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AVS Applied Surface Science Division (ASSD)
Minutes of the Annual Business Meeting of the Applied Surface Science Division
Pavilion I-II, Albuquerque Hyatt Regency, 330 Tijeras NW, Albuquerque, MN
Tuesday, October 19, 2010, 7:30 pm

1. The meeting was called to order by 2010 Applied Surface Science Division Chair Ian Gilmore at 7:50 p.m.
2. Ian Gilmore paid special tribute Past Applied Surface Science Division Chair Sally Asher who passed away earlier in the year. Ian thanked the sponsors of the ASSD/ATSM workshop PHI, Thermo-Fisher, and ION-TOF.
3. The minutes of the Annual Business Meeting in San Jose, CA on Nov. 10, 2009 were approved as distributed (1 opposed).
4. Ian Gilmore introduced or announced the newly elected 2011 officers: Amy Walker (Chair Elect), Rick Haasch (Secretary), Peter Sherwood (Treasurer), and new members-at-large of the Executive Committee (EC), Kateryna Artushkova and Tony Ohlhausen.
5. Ian Gilmore thanked the 2010 Officers leaving, Lucille Giannuzzi and Alberto Herrera-Gomez, as well as all of EC Members at Large for their service to the Division. Ian Gilmore announced that Alberto Herrera-Gomez will stay on one additional year to fill out the last year remaining on Amy Walkers 3-year EC term.
6. Ian Gilmore announced that every year, the AVS Applied Surface Science Division offers \$1000 in student presentation awards. Ian encouraged students to apply. Students may participate by presenting a talk, or a poster, at an ASSD sponsored, or co-sponsored, session together with a 3 minute capsule summary.
7. Ian Gilmore summarized five areas discussed during Monday's Executive Committee (EC) Meeting that the Division needs to focus upon: membership, scientific program, funding, communication / promotion, and recognizing excellence.
8. Amy Walker discussed highlights of a focused discussion on ASSD funding carried out during the EC meeting. Amy described three sources of funding which the Division could target: federal (NIH, NSF, etc.), corporate, and member donations.
9. Vin Smentkowski announced that the newly formed Hudson Mohawk Chapter of the AVS will host the Surface Analysis 2011 meeting on April 11-13, 2011.
10. Vin Smentkowski announced the committee appointments for 2011 as: *ASSD Program*: Ian (chair), Vin, Amy, Steph Allen, Kateryna, Dan, Rick, Bill Stickle, and John Watts; *Nominations*: Ian (chair), Vin, and Amy; *ASSD/ASTM E 42*: Don Baer / Dan; *Topical Conferences*: Alberto Herrera Gómez; *Student Awards*: Julio Soares with help from Christopher; *Communications and Website Development*: Amy Walker volunteered Lev Gelb; *International IUVSTA*: John Grant (through 2012); *Awards/Canvassing*: Amy Walker (chair), Dick Brundle, Peter, Joe; *Strategic Planning*: Vin (chair).
11. The meeting was adjourned at 8:16 p.m. by a unanimous voice vote.

R. T. Haasch, Secretary